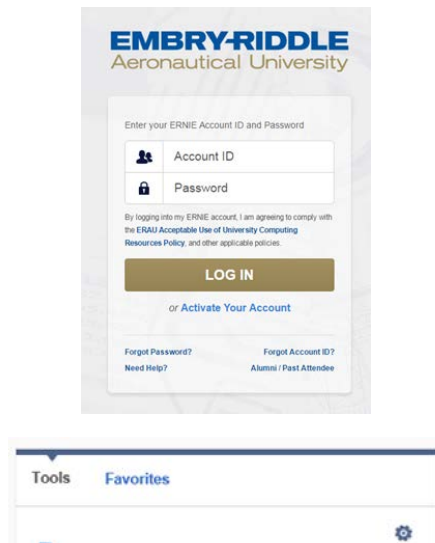# ERAU Dual Enrollment
Tuition Payment Guide

Tuition Payment Guide

Tuition for ERAU Dual Enrollment courses can be paid by either the Student or their Parent. Please follow the steps listed below.

Students:

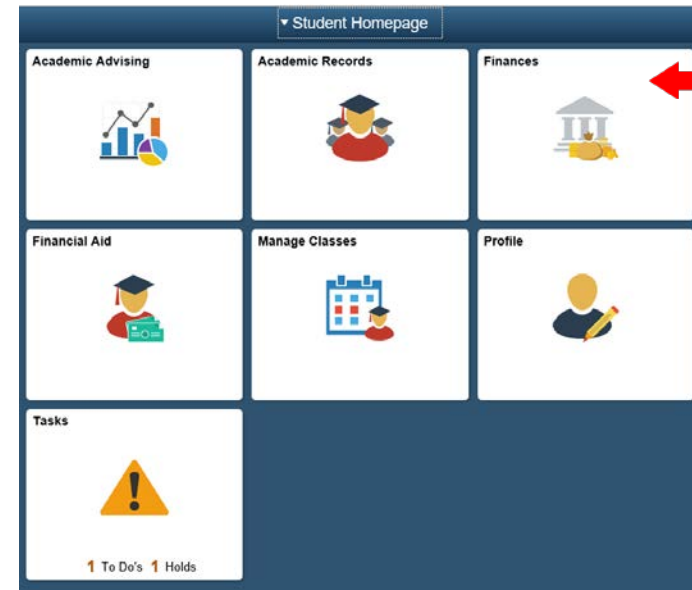Dual Enrollment students can make a tuition payment through self-service at http://ernie.erau.edu

1. Login to **ERNIE** and Navigate to the **Tools section**.

2. Under the **Tools** Section (Right side of the Page) click on **Campus Solutions Student Homepage:**
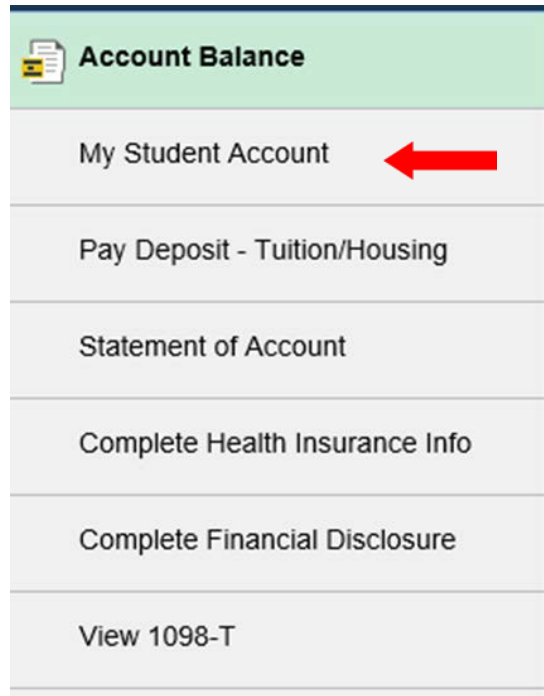

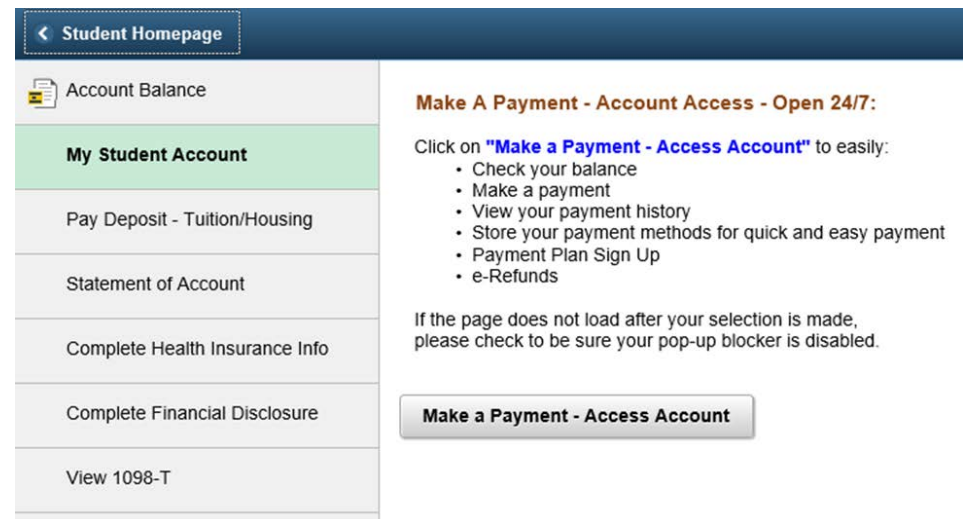3. On the **Student Homepage**, click on the **Finances** tile.

4. Under the **Finances** section, Click on **My Student Account**

5. Click on **Make a Payment** - **Access Account**

6. Click on **Access Account**

7. Next to **"I would like to Pay"**, Click on the drop down arrow and select from options listed;

    a. **Current Balance Due** – select this option if you are making payment for the amount shown.

    b. **Other Amount** – select this option if you are making payment for an amount different than what's showing or if you are paying in advance for a charge. Type in the amount of your payment in the box shown to the right of the page then click Continue.

8. Once your selection has been made, Click **Go**

9. Select your **Payment Method** then hit Select:

    a. Credit Card payments are handled through PayPath. *A non-refundable service fee of 2.85% will be added to your payment.*

    b. Payments made via ACH (Online Check) will not have a service fee.

10. Enter all **required information** and hit **Continue**

Account Payment

| Amount | Method | Confirmation | Receipt |

| Amount | $1.00 |
| Method | Credit or Debit Card ⌄ | Select |

Account Information

* Indicates required fields

*Card account number: xxxxxxxxxxxx0874

*Name on card: [ ]

*Card expiration date: 06 ⌄   2019 ⌄

*Card Verification Value:
(View example)   [ ]

Option to Save

☐ Save this payment method for future use

Save payment method as:
(example My CreditCard)   [ ]

☐ Preferred payment method What is this?

Cardholder Billing Information

☐ International Address?

*Billing address: [ ]

Billing address: [ ]

*City: [ ]

*State/Province: Select State/Province ⌄

*Postal Code: [ ]

[Back] [Cancel] [Continue]

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11. Review the information provided and click **Submit Payment**

Account Payment

| Amount | Method | Confirmation | Receipt |

Please review the transaction details, then submit your payment.

Payment Information

Payment Amount $1.00   [Change Amount]

Payment Date   6/11/18

Business Correspondence Address

EMBRY-RIDDLE AERONAUTICAL UNIVERSITY
600 S. CLYDE MORRIS BLVD.
DAYTONA BEACH, FL 32114-3900
USA

Selected Payment Method

VISA
Account xxxxxxxxxxxx0874   Exp 01 / 22
Billing Address   Paula Hogenmiller
725 First Street
Orange City, FL 32763
[Change Payment Method]

Confirmation Email

Primary   hogenmip@erau.edu

By selecting the Submit Payment button, you are agreeing to the Embry Riddle Payment Terms and Conditions .

[Back] [Cancel] [Submit Payment]

12. Once your payment is completed, a receipt will be emailed to you.

Account Payment

Thank you for your payment. We will send you a confirmation e-mail with payment details. For a record of all your payments, please see the Payment History.

Amount	Method	Confirmation	Receipt

Payment Receipt

Your payment in the amount of $1.00 was successful. A confirmation email was sent to hogenmip@erau.edu. Please print this page for your records.

Payment date:	6/11/18
Amount paid:	$1.00
Transaction type:	Purchase
Student name:	Paula Hogenmiller
Paid to:	Embry Riddle Aeronautical University
	UNITED STATES
Web address:	https://secure.touchnet.net/C20722_tsa/web
Account number:	xxxxxxxxxxxx0874
Card type:	VISA
Name on card:	Paula Hogenmiller

Card not present for this transaction.

Once the payment has processed, you will receive a payment confirmation that the account balance has changed. ***Please allow 24-48 business hours for processing.***

If you experience any difficulty setting up or logging into your account, please contact IT Support via http://erau.edu/tech-support **or the Dual Enrollment Office.**